Quality Improvement Project Outline

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| --- | --- |
| **Project Title:** |  |
| **Site/s / Location/s:** |  |
| **Primary Investigator** |  |
| Name: |
| Address: |  |
| Phone: |  |
| Email: |  |
| **Co-Investigators:** |  |
| **Planned Start Date:** |  |
| **Target Completion:** |  |

BACKGROUND

*Explain the idea behind the quality improvement project? What is the status quo and why do you think it could be improved? Include information based on literature review and investigators’ experiences, brief history of the process/procedure to be improved including prognostic factors, financial factors, patient satisfaction, meaning for patient health status or speed of recovery, etc.*

[…]

RATIONALE FOR THE PROJECT

*The rationale specifies the reasons for conducting the Quality Improvement project in light of current established processes, procedures and standard of care. It should clearly state the status-quo the project intends to improve, should include a well-documented statement of the need/problem that is the basis of the project, the cause of this problem and its possible solutions. It puts the proposal in context. It should answer the question of why and what: why the project needs to be done and what will be its relevance.*

[…]

POTENTIAL SIGNIFICANCE

*What is the significance of this project? How will the results improve the quality of care at our hospital and the overall patient wellbeing and satisfaction? What is the potential significance on a cost efficiency/staffing level for the hospital? List and explain all benefits that may result from your project.*

[…]

DESCRIBE THE PROJECT DESIGN

*The methodology section is the most important part of the protocol. It should include detailed information on the procedures to be used, measurements to be taken, observations to be made, data to be analysed, locations and people involved etc.*

[…]

REFERENCES

*List all sources you have used to put this proposal together.*

[…]